



Kāti Huirapa Rūnaka ki Puketeraki

***REQUESTS FOR WHĀNAU
ENGAGEMENT FUNDING***

Office Use Only

Date form received: _____

Supporting Document Attached: _____

Approved/ Declined: _____

Amount: _____

REQUEST FOR WHĀNAU ENGAGEMENT FUNDS

The Whānau Engagement Fund was sourced from the Ministry of Education to support whānau who are facing financial shortfalls. It is a one-off fund that is available for a short period of time for school related finances such as fees, field trips, gym gear, hearing aids etc. This fund is not for on-going support.

PURPOSE:

Kāti Huirapa Rūnaka ki Puketeraki may provide financial support for Rūnaka members and Māori whānau living within our takiwā.

An applicant can submit only one application per child, per financial year (1 July to 30 June). The costs must have occurred within the financial year the application is being made.

The amount awarded for any one application will be a maximum of \$ 250.00

To be eligible the applicant does not have to request the full amount.

The Distribution Team can award a higher amount in exceptional circumstances.

ASSESSING APPLICATIONS

The Distribution Team will assess applications for the Whānau Engagement Fund using the following criteria:

- Applications must be to support whānau with school related assistance e.g., fees, field trips, gym gear, hearing aids etc.
- Each application will be considered on its merits.
- Each application will be treated impartially and without preference or prejudice due to relationship or friend.
- Additional information or supporting documentation can be requested from the applicant.
- Consider requests as they are received and report to the Rūnaka Manager.
- Give reason(s) for approving or not approving the application.
- The Office Manager and Office Account will be advised, and payment will be made to the successful applicant. Payments can take up to a week to be paid to your bank account.

The decision made by the Distribution Team in consultation with the Rūnaka Manager will be final.

APPLICANT RESPONSIBILITIES

- Complete a Request for Whānau Engagement Fund Application Form. available from the Rūnaka Office and online <http://www.puketeraki.nz/Wellbeing/>
- Attach all supporting documents e.g., quote, invoice, receipt, etc. Application must include a bank deposit slip or screenshot of bank account number.

Application for Whānau Engagement Funding from Kāti Huirapa Rūnaka ki Puketeraki

Sections marked with an * must be completed.

***Section 1 – Rūnaka Information**

Are you a registered member of Kāti Huirapa Rūnaka ki Puketeraki?

Yes

No

If yes, by what whānau name (*if different from below*):

If 'No', is the Recipient a registered member of Kāti Huirapa Rūnaka ki Puketeraki?

Yes

No

If 'Yes', by what whānau name (*if different from below*):

Are you or the Recipient Māori?

Yes

No

If 'Yes', what is your iwi (tribe)?: _____

***Section 2 – Personal Identification Details**

Applicant Details:

Surname: _____

First Names: _____

Date of Birth: _____

Male

Female

Postal Address: _____

Post Code: _____

Home Phone: _____

Mobile: _____

Email Address: _____

Bank Account Details: _____

(Please include a bank deposit slip or screen shot of bank account number)

If you are not the Recipient, what is your relationship to the Recipient?

Recipient Details: (if not the Applicant)

Surname: _____

First Names: _____

Date of Birth: _____ Male Female

Postal Address: _____

Post Code: _____

Home Phone: _____

Mobile: _____

Email Address: _____

Bank Account Details: _____

***Section 3 – Application Information**

Is this the Recipient's first application for Whānau Engagement Funding from Kāti Huirapa Rūnaka ki Puketeraki?

Yes

No

If you tick NO, please detail funding assistance previously received and in what year:

What is the reason that you are applying for a Whānau Engagement grant? (*Please attach any relative supporting evidence*)

***Section 4 – Signatures**

I certify that all information supplied in this application is true and correct.

Applicant’s Signature

Date

Recipient’s Signature (if not the Applicant)

Date